

Hurst Knoll St James' CE Primary School

Ladbrooke Road,
Ashton-under-Lyne,
Tameside
OL6 8JS.

Telephone: 0161 330 4049

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Headteacher: Mr Paul Anderson



CHANGE OF DINNER ARRANGEMENTS

Children are not allowed to change without adequate prior notification from school dinners to packed lunches and vice-versa. This is because the Catering Department has to order provisions in advance. Therefore in order to maintain an efficient service a minimum of 2 weeks notice of change in dinner arrangements will be required.

Please inform the Secretary immediately if you believe your child is entitled to Free School Meals.

PART 1 – To be completed by Parent/Guardian

Name of Child Year

I/We request that the above named child change to

Signed

Years 3-6 only

Please note that dinner money is currently £10.25 per week and is payable in advance on Monday mornings.

*****PLEASE ENSURE DINNER MONEY IS PLACED IN AN ENVELOPE WITH THE CHILDS NAME AND CLASS CLEARLY VISIBLE AND THE AMOUNT INSIDE THE ENVELOPE*****

Change to commence on:.....

PART 2 – To be completed by Secretary and returned to Parent/Guardian

Name of Child Year

Date of Change To: PACKED LUNCH SCHOOL DINNER

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